

# BAWIB COMMITTEE STRUCTURE

## 1. EXECUTIVE COMMITTEE

Comprised of the Chairs of Standing Committees and three at large members from the greater Board. Meets monthly, 1<sup>st</sup> Thursday of the month at 3:00 pm

### A. Governance

- i. Maintain By-Laws and Regulatory Compliance Policies
- ii. Review and approve Board policies
- iii. BAWIB staff
  1. *HR policies*

### B. Finance

- i. Review and approve BAWIB budget
- ii. Monitor and approve CareerWorks budget
- iii. Review and approve BAWIB Audit

### C. Board Nominations

- i. Identify and nominate individuals for Board participation

## 2. YOUNG ADULT INITIATIVE COMMITTEE

Comprised of Board members, staff and members of the region. Recruitment for participation to include targeted youth population, regional representation, local high schools, Vocational schools, private high schools, institutions of higher education and community youth serving organizations. Meets quarterly 2<sup>nd</sup> Wednesday of the month, 3:00 pm, (starting January 13, 2016)

### A. Strategic planning for College and Career Readiness

- i. Review local initiatives for partnership opportunities
- ii. Collaboration on proposals for joint funding

### B. Resource and referral

- i. To share and leverage financial and programmatic resources throughout the community
- ii. To identify best practices
- iii. To provide holistic services by making referrals to the masters of the field.

### C. Review of Title I programming

- i. Review of performance measures

- ii. Review of targeted expenses

### 3. WORKFORCE SYSTEMS COMMITTEE

Comprised of Board members, staff, members of the One Stop Career Center and workforce partners within the region. Meets monthly, 3<sup>rd</sup> Thursday at 9:30.

- A. One Stop Career Center Charter
  - i. Identify and approve performance measures as it relates to Title I and the Charter
  - ii. Set annual review of targeted population – Employers, Jobseekers and Partners
  - iii. Review and monitor Title I fiscal and programmatic compliance
- B. Partnership Initiatives
  - i. ESOL, Adult Basic Education, Mass Rehab, DTA, Veterans
- C. Regional Training
  - i. Labor Market information –occupational and job demand
  - ii. Individual Training Account and policy
  - iii. Group training for Adults, Youth and Dislocated worker
  - iv. Employer driven training
- D. Procurement of the One Stop Career Center Operator for 2016-2017

### 4. BUSINESS & INDUSTRY DEVELOPMENT COMMITTEE

Comprised of Board members, staff, members of the One Stop Career Center and workforce partners within the region.

- A. Review monthly Labor Market information and support documents to identify skills gap
- B. Design and promote employer initiatives

#### Alternative Board Service

- ❖ Youth Career Connect (YCC) Steering Committee – Partnership with Brockton Public Schools, Massasoit and Jobs for the Future. Three year grant to design career pathways in high demand careers.
- ❖ Facility Task Force – To assist in developing policy for the Center for Workforce Development, including rental use and strategic planning
- ❖ Marketing Task Force – To work with staff on promoting and brand awareness for BAWIB & YouthWorks initiatives.