

Teacher Externship Program

Funded by the Brockton Area Workforce Investment Board under a Connecting Activities Grant from the Department of Elementary & Secondary Education

Teachers and guidance counselors are invited to participate in the 2016-2017 teacher externship program to gain first-hand information from local employers on workforce needs related to your discipline. Participants will work with local employers to develop new and innovative lesson plans that focus on real world situations and the application of classroom theory to the workplace.

Externship Objectives:

- Develop lesson plans and projects based on workplace applications.
- Establish dialogue with regional employers about skills needed in the workplace.

Externship Outcomes:

- Share curriculum.
- Gain first-hand knowledge from a workplace setting.
- Acquire information about MCAS curriculum in your discipline.
- Learn about available careers for your students.
- Clarify curriculum needs and concerns from the workplace.
- Develop new work-based lesson plans.

Compensation:

Stipends or payment for substitute teacher in the amount of \$250.00 will be offered to teachers who participate in the externship for 6-8 hours (1 work day) and who produce a lesson-plan. The 6-8 hour requirement needs to be completed during non-work hours if you are interested in being awarded the stipend (i.e. holiday/school vacation weeks, evenings and/or weekends) otherwise the \$250.00 payment can be used to pay for a substitute teacher if 6-8 hour requirement is being done during a work day.

Externships and all requirements must be complete by June 2, 2017 or within 2 weeks of completion of the externship experience.

Space is limited. Schools will be given consideration for at least one externship position, with the potential for additional positions if space is available. Placement consideration will be given to first time participants. Once the externship participants are selected they will be invited to a mandatory orientation meeting and receive the BAWIB Teacher Externship Guide.

Teachers can also use this experience as part of their re-certification requirements. See requirements on DESE website.

To participate or to receive more information, contact:

Nicoline Batista, Connecting Activities Coordinator
Brockton Area Workforce Investment Board, Brockton, MA 02301
Phone: (508) 584-9800 or Fax: (508) 584-9801
E-mail: NBatista@BAWIB.org

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Externship Guidelines:

Participants in the Teacher Externship Program are required to provide the following to BAWIB by June 2, 2017 or within 2 weeks of completion of the externship experience:

1. A one page narrative summary of the project. Discuss the required knowledge and skills of workplace experience and how it relates to an academic subject.
2. A record of the total number of hours and date the externship was completed verified with an employer through a signed time card or, by a written statement on employer letterhead, which is signed by the supervisor.
3. Curriculum based on the experience gained from the externship and its relevance to the subject being taught. The workplace experience is to be translated into a lesson plan and delivered in the following academic year. The curriculum is to be cross-walked to the MA Curriculum Frameworks. Technical assistance with curriculum development will be provided in the form of a curriculum reviewer who may suggest revisions, etc. Please refer to The BAWIB Teacher Externship Guide for additional information.
4. Complete the externship experience teacher evaluation.

Teacher Externship Program

Registration Form

Name: _____

School District Name: _____

School District Address: _____

City, State, Zip Code: _____

School Telephone Number: _____

E-mail address: _____

Best phone number for contact: _____

1. I need help finding an employer site: _____ Yes _____ No

2. I currently teach (subject): _____

3. I want to work at: _____

4. This will benefit my classroom by _____

5. Please attach an updated résumé.

6. Signature of Applicant:

By signing below, I understand that as a participant in the 2016-2017 Teacher Externship Program I will participate in an employer connected project of 6-8 hours & develop an approved curriculum/lesson plan based on the externship experience that can be integrated into my work with students in 2016-2017. Upon completion of the externship, I will receive a stipend or payment for a substitute teacher in the amount of \$250.00.

Signature: _____ Date: _____

Return Registration Forms to: Nicoline Batista, Connecting Activities Coordinator, BAWIB,
34 School St., Brockton, MA 02301

Teacher Externship Program

Teacher Externship Planning Document

This planning document is intended to help you begin to plan for a successful externship experience. No two teachers, schools or communities are alike and planning will lead to a richer and more useful experience. Please take the time to jot down your ideas related to the prompts below.

Externship Objectives & Expected Outcomes

What do you hope to get out of the externship experience and how will this translate to your work as a classroom teacher? Include curriculum or products you hope to develop through this experience. How will the externship experience lead to improve student learning?

When will you do an externship?

This is usually during school breaks, perhaps on a fall or spring break. Will you complete the externship during evening hours or weekend hours? What types of organizations can accommodate an evening or weekend schedule?

Planned Activities

What will you do during your externship? Examples - information interviews with various departments such as Human Resources or Research & Development; work alongside someone sharing their day-to-day responsibilities; observe a team working together; learn a particular skill?

Material Needs and Resources

What do you need to get ahead of time, such as safety equipment? Is there anything you should read or prepare before the experience?
