

Brockton Area Workforce
BAWIB
Investment Board

**WORKFORCE SYSTEMS COMMITTEE
MEETING MINUTES
June 16, 2016**

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1. **CALL TO ORDER:** The meeting was called to order by Chair, Mr. Tom Thibeault at 9:31 a.m.

QUORUM PRESENT

2. **ROLL CALL:**

Present: Thomas Thibeault, Beth Costa, Madeleine McGuire

Not Present: Jennifer Patnaude, Archie Gormley, and Diane C. Kendrick

Staff: Sheila Sullivan-Jardim, Jason Hunter, and Rachel Cherry-Adams

***Bold =** excused absence

Ex-officio: John Murray, CareerWorks

Guest(s): Dr. Eric Heller, UMDI

3. **WELCOME**

4. **MINUTES:**

- The Meeting Minutes of April 21, 2016 were approved by the Workforce Systems Committee members.

5. **CAREER CENTER UPDATE** – *John Murray*

- Distribution: Monthly Performance Indicators Review – **FY16 through 5-31-16** – Executive Summary
- Mr. Murray gave an overview of the report.
 - ✓ Total Customers/5400 goal; YTD 109% --5864 people served this year.
 - ✓ UI Claimants/3024 goal; YTD 119%
 - Employers Served – New to CareerWorks: surpassed goal 115%.
 - WIA Title I Program Summary – Job Seeker Participation and Short-Term Outcomes
 - ✓ Adults/New Participants – Goal 65; YTD 60
 - Wage Data is in really good shape; Adult is doing good with Dislocated Worker running a little behind. Picked up placements on April 20, 2016 – Haemonetics \$26.00/hour.
 - Training Activities – Dislocated Worker is ahead (73/281%); Adult 18/90%.
 - Recent and Upcoming Current Events at CareerWorks
 - State Plan – Mr. Murray indicated that the Career Center staff is still working on this effort (reviewing); e.g., change of customer flow started this week—more priority on Career Action Plans –doing more triage for customers.
 - Discussed referral to job orders and how many people we refer to emphasize quality
 - WIOA implementation continues with development of a customer flow chart. John described a more detailed CW customer’s way through the system. The new implementation of this flow began on 3/16 and a triage counselor of the day was developed to assist with walk in customers.
 - Development of a “Job Ready Team” to assist with skills development and employer services.
 - No more paper applications, all customers will register on Job Quest and that data will be captured through MOSES.
 - Employer services team is introducing a tiered level of service system to all employers. The job openings and wage will determine level of service.

6. **BAWIB UPDATE** – *Jason Hunter*

- Massachusetts Combined State Plan/Required One-Stop Core Partners as defined under the Workforce Innovation and Opportunity Act (WIOA) – We need these entities as required partners under WIOA: Massachusetts Commission for the Blind (MCB), Elder Services, ABE-DESE, Massachusetts Rehabilitation Commission (MRC), Department of Transitional Assistance (DTA), and the Department of Unemployment Assistance (DUA). Mr. Hunter is reaching out to Mr. Murray for

assistance for contact info for some of these entities. Mr. Jonathan Carlson may have some contacts through Self-Help or through the Brockton Housing Authority. MOU is currently out for signatures and BAWIB is seeking them now.

➤ **Charter Review – Vendor/Partner**

- Survey complete. Focus group on 6/30.

➤ **Training Update**

- Direct Care Worker Training –6 finished the course.
- Future Healthcare trainings – Home Health Aide class; CNA classes (Massasoit Community College); Pharmacist assistant certificate (UMass Worcester).
- Competitive Grant - \$180,000/training for CDL over the next 2 years (a max of 24)—CDL-A and CDL-B, full licensing; starts in June 2016 (Parker Professional Driving).

7. **ANNOUNCEMENTS**

- Next Workforce Systems Committee is scheduled for September 15, 2016 at 9:30 a.m.

8. **ADJOURNMENT** - The meeting ended at 10:37 a.m.

Next Meeting Thursday, September 15, 2016 - Location: BAWIB Business Center